

## SUPERVISORY COMMITTEE/PhD STUDENT AGREEMENT

PhD student \_\_\_\_\_, and \_\_\_\_\_, as a member of the PhD Supervisory Committee, stipulate and agree that they will perform their duties and responsibilities to the best of their ability, understanding that earning a PhD is a momentous event in the life of the student.

PhD Student:

- Agrees to communicate with members of the Supervisory Committee so that they know about the research work being done and status of student's work and also to seek feedback from committee member.
- Agrees to request guidance as needed from Supervisory Committee member.
- Provide manuscripts in a timely manner to give the Supervisory Committee member enough review time prior to milestone events such as proposal defense and final defense.

Supervisory Committee Member:

- Agrees to respond to communications from PhD student and provide feedback as needed.
- Agrees to review manuscripts provided for milestone events in a timely manner and provide feedback to the PhD student, and to the rest of the Supervisory Committee, as needed.
- Agrees to assist with preparation of exam questions for the Written and Oral Area exam, and to provide grading assistance as requested by the Supervisory Committee Chair.
- Agrees to attend in person both the proposal defense and the final dissertation defense of the PhD Student, understanding the importance of these milestones in the life of the PhD student.
- Agrees to meet at least biannually before PhD student advances to candidacy at least every semester thereafter to review PhD student's research.

\_\_\_\_\_, date \_\_\_\_\_, \_\_\_\_\_, date \_\_\_\_\_  
PhD Student: Supervisory Committee Member